

**RESOLUTION OF THE BOARD OF VENTURA COUNTY WATERWORKS DISTRICT NO. 17 AMENDING THE DISTRICT'S RULES AND REGULATIONS TO REFLECT CHANGES MADE TO PROCESSES TO BE IMPLEMENTED WITH THE NEW UTILITY BILLING SYSTEM AND MAKE OTHER ADDITIONS, DELETIONS AND MODIFICATIONS THERETO**

**WHEREAS**, the Water and Sanitation Department (Department) is responsible for the administration, operations and maintenance of the Ventura County Waterworks District Nos.1, 16, 17, and 19 (collectively the Districts) water and sewer systems; and

**WHEREAS**, the Board of the Districts adopted a set of Rules and Regulations (R&Rs) governing the Districts, and

**WHEREAS**, each month, the Department bills approximately 13,300 active accounts for water service and 9,500 accounts for sewer service; and

**WHEREAS**, the Department's existing legacy billing system was acquired in 1991, and the original vendor is no longer in business, and a consultant has been providing temporary support, which will end in January 2013; and

**WHEREAS**, in September 2011, your Board approved a contract with Advanced Utility Systems for the purchase and implementation of a new utility billing system; and

**WHEREAS**, to improve efficiency and streamline processes in the new billing system, changes have been made to some of the general administrative processes for all districts, and

**WHEREAS**, changes made to the general administrative processes will require minor revisions to the Districts' Rules and Regulations Part 1, pertaining to the classes of service; types of applicants; reading of meters and billing; and payment of water bills and Part 2; pertaining to trust deposits; and

**WHEREAS**, the Board of the Districts held a public hearing to hear all oral and written presentations concerning the amendment of the Districts' Rules and Regulations to reflect changes made to processes to improve efficiency and streamline the processes in the new billing system, and make other additions, deletions and modifications thereto, as set forth in Exhibit 1 hereto; and

**WHEREAS**, the Board of the Districts has considered all such oral and written presentations.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of the Districts hereby approves and adopts, effective December 11, 2012, the amendments to the District's Rules and Regulations to incorporate the changes made to processes and make other additions, deletions and modifications thereto, as set forth in Exhibit 1.

Upon motion of Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, the foregoing resolution was passed and adopted on this 11<sup>th</sup> day of December 2012.

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John C. Zaragoza, Chair  
Board of Ventura County Waterworks District No. 17

ATTEST:  
Michael Powers  
Clerk of the Board  
County of Ventura, State of California

By: \_\_\_\_\_  
Deputy Clerk of the Board